

Annex 1 Template for tender submission letter

[The Tenderer submitting a tender using this template shall fill in the relevant information marked with yellow colour. The Tender Submission Letter must be signed by an authorised signatory of the Tenderer. Guidelines marked with grey colour may be deleted before submitting the tender]

This document is part of the tender material for the tender of an aid scheme for sustainable aviation fuels (SAF) in domestic aviation. For more information, please visit <https://www.trafikstyrelsen.dk/arbejdsomraa-der/luftfart/puljer>

Version 1 of 05-08-2025]

Danish Civil Aviation and Railway Authority
Carsten Niebuhrs Gade 43
1577 Copenhagen V
Att.: Sabine Lundgaard

Competitive tender procedure to the granting of aid under the aid scheme for sustainable aviation fuels (SAF) in domestic aviation.

Please find enclosed **[state name of tenderer]**'s tender under the aid scheme for a sustainable domestic air route in Denmark 2025- 2027, see Contract Notice no. **[...]**.

The tenderer hereby declares that the tender complies with all requirements of the tender specifications including Appendix A-D and confirms that the tender does not contain any reservations.

1. THE ELEMENTS OF THE TENDER

The tender consists of:

- This tender submission letter.
- A duly completed quotation list, see section 10, point 3-9 of the *Tender Specifications*. *[For this purpose the tenderer may use the template in Annex 4]*
- A duly completed and signed solemn declaration in respect of eligibility criteria, see sections 6 and 10, point 1 of the *Tender Specifications*. *[For this purpose the tenderer may use the template in Annex 2]*
- A duly completed and signed declaration in accordance with section 10, point 2 of the *Tender Specification*. *[For this purpose the tenderer may use the template in Annex 3]*

- A business plan, see section 10, point 10 of the *Tender Specifications*. *[For this purpose the tenderer may use the template in Annex 5]*
- All required documentation in accordance with section 10, points 11-14 of the *Tender Specifications*.

The tender is kept open for acceptance for three months after the expiry of the deadline for submission of tenders.

2. PARTS OF THE TENDER THAT ARE CONFIDENTIAL

[Please state which parts of the tender should, to the extent possible, be kept confidential and exempted from access to documents, see section 12 of the Tender Specifications].

3. THE TENDERER'S DETAILS

Name of Tenderer: *[please state the name of the tenderer]*.

The business registration numbers (CVR), etc., of the Tenderer: *[please state the identification number of the tenderer]*

The contact details of a person to be contacted by the contracting entity in connection with the tender: *[please state name, e-mail and telephone number]*.

4. SIGNATURES

Place:

Place:

Date:

Date:

[Name]

[Title]

[Name]

[Title]